

DATA TEST/HIGH PERFORMANCE

WebEx – See Invite

By Phone: 312-535-8110, Access # 1774928747#

August 25, 2023, at 9:30am – 12:00 pm

Minutes

I. Attendance/Roll Call

Present: Angela Hassell (host), Mary Ann Berg (co-host)

Analiz Castillo (NU), Anthony Yaghmour (NU), Felicia Fredricks (DCFS), Jennifer Prior (NU), Jessica Perry (One Hope United), Kelly Mitchell (Allendale), Linda Karfs (TRPMI), Marisol Mombela (Lawrence Hall), Mitchell Sandy (Threshold), Neil Jordan (NU), Ronald Howard (Lawrence Hall), Sherice Ewing (DCFS), Valerie Bundy (Spero Family Services), Wendi Wilkins (TRPMI/NU)

Introductions were shared.

The committee members acknowledged the passing of committee member, Dr. Akiwowo.

II. Approval of Previous Minutes

Minutes approved with the following corrections:

- Heading of minutes should state “Minutes.”
- Kelly Mitchell should be listed with “Allendale.”

Members of workgroup were encouraged to share thoughts or recommendations for members to join the workgroup.

III. Department Updates

- Anika Todd – Acting Associate Deputy with A & I Licensing. She will occupy the position until it is filled.
- Any concerns regarding matching or transition placements of youth, Clinical Placement Managers and Monitoring team should be part of the communication.
- Tierney Stutz – Acting Executive Deputy Director

IV. Family First Prevention Services Act (FFPSA)

a. FFPSA Update

- Melissa Box – new Administrator for Family First for Prevention and QRTP.
- Reminder: procedures 301 governs work around services provided to our youth in QRTP.
- Providers are encouraged to review QRTP link on the DNET, under Clinical Child Services.
- Training of Trainers -completed. Permanency Administrators (DCFS & POS) were trained on Family First and provided resources to train their staff.

b. QRTP Redetermination

- Linda Karfs and Jill Tichenor have started making rounds for QRTP Redetermination Reviews. Linda shared that this year the team is reviewing contracts. It was noted that the procedure will be like the previous one.
 - Noted that with redetermination, the monitoring team will be part of the findings discussion. Also noted, is the providers recommendation to continue process of Exit Interview.
- Northwestern is offering Think Trauma “Booster” training to providers to support them with implementation of Think Trauma within perspective agencies. Agencies that have participated in the initial trainings, will come together in person for an opportunity to learn from each other’s best practice. Providers are highly encouraged to participate. Monitoring team will make recommendations of agencies that would benefit in participating.

c. Data

i. REDCap Compliance

- Providers were reminded of how important it is to upload information accurately and timely. REDCap is the system by which the department maintains information for every youth in residential services. The Monitoring team will address utilization of REDCap in the Administrative meetings.
- CSR – it was clarified that when a youth transitions from QRTP to Group Home, 2 CSRs should be completed. One for aftercare (sending agency) and one for Group Home (receiving agency).
- Noted that the compliance percentage and/or number does not include discharged youth.
- Monitoring teams are encouraged to review the REDCap compliance for their prospective agencies.
- Providers were encouraged to assure accuracy and have a sense of urgency with 906 entries. When there is a disruption for less than 60 days, the 906 should be coded as QRTP-BMP. However, when

there is a disruption for 60 days or more, the 906 should be coded as QRTP-INI.

ii. Length of Stay (LOS)

- Melissa Box has length of stay on her radar.

V. Residential Monitoring Redesign

a. Update

- Additional information will be provided. Performance will be rated based off monitoring activities. The 4 primary monitoring activities include:
 - Data Review – SCR, REDCap, re-determination letters, PBC measures.
 - File Reviews – review information around services delivered and documented.
 - Meetings / Staffing – participate in meetings.
 - Observation – in person visits to agencies to observe.

b. Residential Performance Measure (RPM): Maltreatment

- Maltreatment measure is one of five measures expected to be tracked with Redesign.
- The report format has been updated to include as much narrative as possible and will include recommendations for residential care.
- A brief overview of changes and improvements of report was provided.
- The team is working to share the report to the CWAC High End meeting. Mitchell will follow up with Keith regarding agenda for next CWAC High End. Noted, there are ILO/TLP providers at the CWAC Meeting and RPM does not pertain to them.

**** A copy of the PowerPoint presentation is available with recording****

VI. Provider Issues / Concerns

- Monthly Staffing – expectations will be for them to take place monthly / every 30 days. It is highly encouraged that all parties should be at the table.

VII. Tentative Data Presentation Review and Update

Month	Presenter
July	High End Presentation Prep

August	NU Data Team - Maltreatment
September	NU/TRPMI- Census Summary
October	High End Prep
November	NU Data Team
December	NU/TRPMI- Census Summary

Next Meeting: September 2023 (WebEx)