

DATA TEST/HIGH PERFORMANCE

WebEx – See Invite

By Phone: 312-535-8110, Access # 1774928747#

December 9, 2022, at 9:30am – 12:00 pm

Agenda

I. Attendance/Roll Call

Present: Angela Hassell (Host), Neil Jordan (NIU), Wendi Wilkins (TRPMI), Jessica Perry (One Hope United), Jennifer Prior (NIU), Kelly Mitchell (Allendale), Mitchell Sandy (Thresholds), Sherice Ewing (DCFS) Anthony Yaghmour (NIU) Noshewan Yasin (NIU), Luis Rodriguez (DCFS), Allen Yang (NIU), Kim Guest (Cunningham Children's Home), Ronald Howard (Lawrence Hall), Kashama Nambidi (DCFS), David McDonald (Ibukun)

II. Approval of Previous Minutes

Approved as written

III. Department Updates

- Mamie Powell-Robinson – New Deputy for Clinical Practice (former Alecia Ozier position)
- Tonya Mays-Harrington – New Deputy Director for Social Work Practices (former Jill Tichenor position)
- Keith Polan and Tonya Mays – Harrington are working with Director around Director's waivers for reassessments. Director has responsibility to approve the waivers
- Comisa Hamilton – Acting Deputy for Licensing. She recently shared an updated assignment directory.

IV. Initiatives

a. Family First

i. Status Update (Angela Hassell)

Intensified efforts for follow-up to ensure pieces or actions are taking place. Providers are encouraged to reach out to Elliott Watson to request UPAs or alert their monitoring team. There has been reports of delays with UPAs and 906s entries however, CAPU is working to address the issue. It is important that 906s be entered timely and accurately as they trigger the independent assessment.

Clinical Staffings and Child & Family Team meetings are to be done monthly. The team should have a solid discharge plan and discuss family finding efforts for youth in QRTP at admission. Follow-up for cases that require a Director's Waiver is being done. Supervisors, Area Administrators, and Regional Administrators are being made aware of cases that are lacking targeted step-down arrangements and/or family finding efforts.

The Therapeutic Residential Clinical Progress Report (TRCPR) form is still being developed. Agencies should continue as status quo.

It is noted that Dean Muehlbauer is leading the work with Comprehensive Transition Plan (CTP) and there has been some agencies identified to pilot the form:

- Lydia
- Indian Oaks
- Pavillion
- Allendale
- Spero
- St. John Bosco
- UCAN
- Lawrence Hall

The Background Check Portal is running, and all providers have been registered to enter information in the portal. Background checks that are approved/cleared are moved to a different screen. Providers are encouraged to be proactive around discontinuation of conditional employment letters. Any questions should be directed to the licensing representative.

Redcap Presentation:

Allen Yang provided a review & updates of (Clinical Summary Report) CSR 2.1, highlighting:

- Printer friendly PDF
- Split form: Admin data (Youth/Agency) + Content
- Release Notes 2.1
- Planned Discharge Date Definition

Allen Yang also shared the Redcap forms upgrade schedule:

- Training Sessions – 12/1/22 – 12/15/22
- Redcap Down for Upgrade: 12/15/22
- Feedback on CSR 2.1 – January
- Analysis /Upgrade/Deliver CSR 2.2 – January - March

Note: A copy of the PowerPoint presentation will be available with recording

Provider Issues/Concerns

None shared

Data PowerPoint Presentation

Month	Presenter
July	High End Presentation Prep
August	NU Data Team
September	NU/TRPMI- Census Summary
October	High End Prep
November	NU Data Team
December	NU/TRPMI- Census Summary

Wendi Wilkins walked through the Provider Monthly Census Form Data Summary, highlighting:

- Improvement in staffing number
 - Direct Care Staff
 - Clinical Therapist / Counselor
 - Case Managers
- Statewide Youth Census
- Background Checks / Driver Clearances

Note: A recording of the presentation is available.

Next Meeting: January 27, 2023 (WebEx)