



Asian American Advisory Council

Illinois Department of Children and Family Services

AAAC Agenda for April 26, 2023

2:00pm to 3:30pm

Council Members Present: Sebastian Emmanuel; Stany D'Souza; Nancy Rodriguez; Michael Chan; Sarah Viernum; Suk M. Wong; Ryann Unabia;

Council Members Excused: Benny Kuriakose; Bino Simon; Jose Chacko; Jose Thomas; Jophia P. George; Joseph Antony; Khushbu S. Dalal; Linson Thomas; Margaret S. Smith; Michelle Buckle; Saju Philip; Santhosh Kurian

Guest: Alix Young, DCFS Training and Development

Kara Hamilton: Associate Deputy Director, External Communications and Advisory Groups

Ada Tong, Chief of Asian American Services and Director's Liaison

WELCOME AND CALL TO ORDER

OLD BUSINESS:

Minutes of 3-22-23

(tabled)

Asian American Star, Issue 3, March 2023 (Nancy Rodriguez, Star Newsletter Chairperson)

Nancy Rodriguez reported that council members are still waiting on the posting of the Star newsletter. Council members have not received the second newsletter draft which is the initial approved copy from DCFS Communications. Ada Tong stated that the DEI approved the newsletter on 4-25-23 and then forwarded it to the DCFS Communications Department.

Some articles were not approved. DCFS Communications should have a newsletter guide to follow. Nancy Rodriguez submitted to the DCFS Communications Department newsletter criteria guide draft. A newsletter guide was requested from DCFS Communications. Kara Hamilton stated that DCFS may develop a template as a newsletter guide.

Stany D'Souza stated that council members would like to receive the rationale for some recommended articles not being approved. Sebastian Emmanuel agreed that council members should receive a rationale. Ada Tong stated that no rationale was provided. Stany D'Souza restated that council members should receive a rationale. Ada Tong stated that she will find out from DCFS Communications.

Recruitment of New Council Members, 2 of 21 (Stany D'Souza, Recruitment Chairperson)

Stany D'Souza stated that there are no new nominees.



Asian American Advisory Council

Illinois Department of Children and Family Services

2023 Family Institute Day Planning (Nancy Rodriguez, Chairperson)

Nancy Rodriguez stated that thus far, we have 4 work-shop write-ups, one submitted by Sebastian Emmanuel, one submitted by Michael Chan and two submitted by Nancy Rodriguez. More workshop write-ups are needed. The DEI Department is reviewing the awards nominations forms for approval and D-Net posting. Nancy Rodriguez recommended that each of the 16 tables for the event participants in the main room have a flower vase with flowers. Nancy Rodriguez recommended that DCFS approve the request for the ordering of two Asian American Advisory Council banners and two Asian American Advisory Council registration tablecloths. It was recommended that students at Loyola University should receive the Save the date announcement by end of April 2023. Ada Tong stated that DCFS Communications approved of Loyola students receiving the Save the Date. A meeting was held with DCFS Budget. An estimated Budget form was submitted to the DCFS Budget Department. The CFS-992 form needs to be submitted. Council requests that Ada Tong complete and submit the CFS-992 to the DCFS Budget Department. The council anticipates ordering Italian, Malaysian and Himalayan food.

Professional Development and Innovation Planning for 2024 (Margaret Smith, Chairperson) (tabled)

Updates from the Chief of Asian American Services (Ada Tong)

Ada Tong stated that in the month of March 2023, there was one Asian American employee promoted. There were 0 separations and 0 new hires of Asian Americans.

Officers Nominations and Elections (Stany D'Souza, Chairperson) (tabled)

2023 Ethics and Harassment and Discrimination Prevention Training to be completed **between January 1, 2023 and July 31, 2023**

Sebastian Emmanuel announced the deadline of the two training. There will be no further announcement.

NEW BUSINESS

Next Regularly Scheduled Monthly Meeting is 5-24-2023

Any other matter (none)

Meeting Adjournment

Nancy Rodriguez
Secretary