

State of Illinois
Department of Children and Family Services

**ON-SITE VISIT
LICENSE-EXEMPT and UNLICENSED DAY CARE PROVIDER**

DAY CARE PROVIDER'S NAME _____

DAY CARE PROVIDER'S ADDRESS _____

Indicate by a check mark if this child care is for:

- Placement Intact Family Case

Indicate by a check mark the reason why this provider/facility is exempt from licensing.

Home Care

- All children under 12 years of age are related to the caregiver.
- All children under age 12 in care, besides the caregiver's own children under age 12, are from the same household.
- No more than 3 unrelated children under age 12 are present, including the caregiver's own children under age 12.
- Care is being provided in the child's home/foster home.

Out of Home Care (if applicable)

- Facility operated by a public or private elementary or secondary school or college or university and no children are under age 3
- Facility is federal government property.
- Program is operated by a church or social service agency and no individual child is present more than 10 hours in a seven-day week
- Program is short-term, special activity program operated by civic, charitable, or governmental organization.

Caseworker must document that the following conditions have been met by checking each item below.

- A CANTS check has been completed on all members of the household age 13 years and older.
- All unrelated caregivers 18 years and older have been fingerprinted and cleared a Background Check (CANTS, Sex Offender Registry and FBI checks)
- Prescription and non-prescription drugs, dangerous household supplies and dangerous tools are stored in places inaccessible to children

- Any firearms and ammunition are stored separately and storage is kept locked at all times.
- Basic utilities – water, heat, and lighting – are in operation.
- Napping/sleeping arrangements are suitable for the sex and age of child(ren).
- Age-appropriate supervision of the child(ren) can be assured at all times.
- Meals are provided daily to the child(ren) in sufficient quantities to meet the child(ren)'s nutritional needs.
- The medical needs of the child(ren) can be met. The provider has been informed about procedures for obtaining medical treatment and/or guardian consent.
- No member of the household/staff appears to have a communicable disease which could affect the health of the child(ren).
- There is no reasonable suspicion of current drug or alcohol abuse on the part of any household member as determined by the placing agency observations and statements by the day care provider.
- The day care provider has emergency information for the child(ren), including how to contact the parent/foster parent/guardian and the child(ren)'s caseworker.
- The day care provider has immediate access to a telephone.
- The day care provider will cooperate with parent/foster parent/guardian to ensure child(ren) attend school.
- Smoke detectors are functioning properly and placed in the recommended safety areas of the residence/facility.
- Carbon monoxide detectors are functioning properly and placed in the recommended safety areas of the residence/facility.
- Safe sleep practices have been established and followed in the home/facility
- The home/facility is free of any observable hazards
- All previous identified hazards have been rectified prior to child day care beginning.

An on-site visit has been made with this day care provider and the foregoing conditions have been met.

Caseworker Name (Print)

Name of DCFS Office/Private Agency

Caseworker Signature

Date

Supervisor Name (Print)

Supervisor Signature

Date