CFS 414
Rev. 10/2011

Illinois Department of Children and Family Services

RE: _____ v. _____

No. _____

Dear Judge

☐ The Department has concluded its custody investigation pursuant to your written order in the above captioned matter under the Marriage and Dissolution of Marriage Act. We herewith submit our bill for services rendered and ask that you assess it as costs against the parties.

☐ The Department has rendered continuing supervision over the parties and child(ren) in the above captioned matter under the Marriage and Dissolution of Marriage Act. We herewith submit our bill for services rendered and ask that you assess it as costs against the parties. This statement covers the following period:

1. Social Worker time: _____ hours x $18.25/hour _____
2. Clerical time: _____ hours x $11.11/hour _____
3. Travel: _____ hours x $.31/mile _____
4. Photocopying: _____ pages x $.10/page _____
5. Actual billing for professional diagnostic assessment ordered by this Court, as follows: _____
   _____ _____
6. Miscellaneous expenses, as follows: _____
   _____ _____

TOTAL: _____

The party (parties) should be advised to make their check payable to the Treasurer, State of Illinois, and remit to the Department office below.

If requested, an itemized statement of time will be submitted.

Very truly yours,

_____
Department Representative

cc: _____ _____
Attorney for Petitioner (or Petitioner if unrepresented) | Attorney for Respondent (or Respondent if unrepresented)

_____ _____

_____ _____

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