

## RELATIVE CAREGIVER PLACEMENT AGREEMENT

Child's Name _____	Child ID# _____	Birth Date _____
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This is a legal agreement between the relative caregiver(s) and the Department of Children and Family Services and/or the supervising agency. The relative's signature at the end of this agreement indicates that a worker has discussed the conditions below and that the relative understands and shall adhere to each condition during the time the related child remains in placement in the relative home while the child is under the custody and/or guardianship of the Department of Children and Family Services. The worker has also discussed that should the relative refuse the placement of the child in his or her home, the Department will place the child with other relatives or elsewhere considering always the best interest of the child.

### Affirmation of Relative Status

**The relative(s) must complete the CFS 458-A, Affidavit of Relationship and attach to this form.**

### Agreements Regarding Care of the Child(ren)

1. The relative(s) will provide a loving, nurturing, and safe home environment. The relative(s) will take the child to all medical/dental appointments and enroll the child in school when of school age within two days of placement.
2. The relative(s) understands that Department approval is required before certain actions may be taken. Without Department knowledge and approval, the relative(s):
  - *shall not* return the child to the birth parents
  - *shall not* allow the birth parents to reside in the relative's home
  - *shall not* move the child to another home or give the child to another relative or caregiver
  - *shall not* arrange consent to medical, psychological, or psychiatric testing or treatment without approval
  - *shall not* discuss confidential information about the child or birth parents with an unauthorized person
  - *shall not* take the child out of state
  - *shall not* allow the parent supervised or unsupervised visits without DCFS consent
3. The relative agrees not to subject the child to corporal punishment, verbal abuse, threats, or derogatory remarks about the child or the child's family. Corporal punishment may herein be defined as any type of physical punishment, discipline, or retaliation inflicted upon any part of the body of a child. This would include such actions as slapping, hitting, punching, spanking, shoving, pinching or any other type of action geared toward inflicting pain or body discomfort upon a child.
4. The relative understands that the placement of the child may be temporary or long-term, that the Department or supervising agency will assess the parents' ability to provide support, nurturance, and supervision of their child, and that the Department shall reunite the child with the parent when in the best interests of the child or if that is not possible, to secure a permanent legal family for the child. Placement decisions will be based on the best interests of the child.

5. The relative understands that the Department or the supervising agency will work with parents to establish a service plan for the child and that this plan will be reviewed at least once every six months. Relatives are encouraged to participate in these case reviews every six months or as they are scheduled.
6. The relative understands that the Department may approve and arrange supervised visits between the birth parents, siblings, and the child. The DCFS or private agency worker will notify the relative of the frequency, dates and locations of visits and will notify the relative when visits must be supervised. The relative agrees to cooperate with the visiting plan.
7. The relative agrees to notify the assigned DCFS or private agency caseworker of any unusual behavior, special needs, educational concerns, medical needs, or other issues that are influencing or affecting the child's behavior and development. The DCFS or private agency worker will work with the relative when concerns are identified.
8. The relative will advise DCFS or private agency caseworker immediately of any behavior of the parents that could have an adverse effect on the child.
9. The relative agrees to notify the DCFS or private agency worker if any one moves in or out of the home, if the relative moves to a different address, or if the relative gets a job or loses a job.
10. The relative understands that a worker will be assigned who will supervise and monitor the child's progress in the home.
11. The relative agrees that prescription and non-prescription drugs, dangerous household supplies, dangerous tools, shall be kept in places inaccessible to children.
12. The relative agrees that any and all registered weapons, registered firearms and ammunition will be locked up at all times and kept in places inaccessible to children.
13. The relative affirms that she/he is physically able to meet all the care needs of the child(ren).
14. The relative affirms that the household has sufficient financial resources to meet the care needs (food, clothing shelter, etc.) for at least two (2) months.
15. The relative agrees that the child(ren) will have age-appropriate supervision as described in the DCFS publication CFS 1050-60, *Preparing Children to Stay Alone*, when the relative caregiver is absent from the home. The relative acknowledges receipt of DCFS publication CFS 1050-60. The relative agrees to contact DCFS at the numbers provided on page three of this agreement should there any questions regarding age-appropriate supervision.
16. The relative agrees to promptly enroll the child(ren) in school, to take all reasonable and necessary action to ensure the child(ren) attend school regularly, and to attend all required meetings with teachers and/or school officials.
17. The relative agrees to take all necessary action to ensure the child's health care needs are met.
18. The relative certifies that she/he is able to communicate with the child in the child's primary language or method of communication.
19. The relative certifies that she/he has immediate access to transportation in the event of an emergency.
20. The relative certifies that no person or any aspect of the home environment poses a risk to the child(ren) being placed with the relative.
21. The relative agrees to sign and have all persons residing in the home age 18 and over sign an authorization for criminal background check, and be fingerprinted and all persons residing in the home age 18 and over to fingerprinted no later than 30 days of the placement for final placement decision of a child.

**Caregiver Agreement to Pursue Licensure as a Foster Family Home**

- 22. The relative certifies that she/he and, to the best of the relative's knowledge, no member of the household has a criminal background that would be a bar to licensure as a foster family home.
- 23. The relative certifies that she/he and, to the best of the relative's knowledge, all other household members are willing to be fingerprinted for the purpose of criminal background checks as required for becoming licensed as a foster family home. The relative understands that by becoming licensed the relative will receive greater financial and medical assistance for the child.
- 24. The relative certifies that she/he is willing and able to complete the training that is required to become a licensed foster parent able to care for related children (only).

To contact the Department call: \_\_\_\_\_

To contact the supervising agency, call: \_\_\_\_\_

Emergency Number for Evenings/Weekends: \_\_\_\_\_

\_\_\_\_\_  
Worker's Signature

\_\_\_\_\_  
Relative's Signature/Relationship to Child

\_\_\_\_\_  
Unit/Agency

\_\_\_\_\_  
Relative's Signature/Relationship to Child

\_\_\_\_\_  
Worker's Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone