

Access to child abuse and neglect investigation records

There are only three groups of people that may obtain child abuse and neglect records.

1. The subject of the report.
2. The representative of the subject of the report or a person authorized to get the reports on the subject's behalf.
3. Those individuals authorized access to records under the Abused and Neglected Child Reporting Act (325 ILCS 5/11.1)

By law, everyone else is specifically prohibited from viewing child protection investigation records.

Specific case and investigation records may not be disclosed under the Freedom of Information Act (FOIA). DCFS is specifically prohibited by the Abused and Neglected Child Reporting Act (ANCRA) from releasing any information regarding reports of child abuse and neglect to anyone else.

These statutes and rules are in place to protect the privacy of the children and families serviced by the department.

If department records exist regarding a specific child protection investigation, these records must be requested directly from the DCFS State Central Register.

A [consent for release of information](#) form must be signed by the subject of the report in order for the department to release these records. Please have the consent filled out, signed, and have someone sign as a witness.

The signed consent for release of information and a note that you would like these records sent to you should be mailed to:

**State Central Register
Attn: SCR Administrator
406 East Monroe
Station 30
Springfield, IL 62701**