

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

POLICY GUIDE 2019.06

**Intact Family Services Day Care Services; and
Post-Intact Family Services DHS Provided Day Care for Children under Age 5**

DATE: July 8, 2019
TO: All DCFS and POS Staff
FROM: Marc D. Smith, Acting Director
EFFECTIVE: Immediately

I. PURPOSE

The purpose of this Policy Guide is to inform staff about recent changes to day care services provided to clients of open Intact Family Service cases, and amendments to Section 9A-11, Child Care, of the Public Aid Code in accordance to Public Act 100-0860, affecting families with open DCFS Intact Family Service case.

II. PRIMARY USERS

All DCFS and POS Intact Family Services Staff and Supervisors.

III. BACKGROUND AND SUMMARY

Day care services for families receiving Intact Family Services are available for children under the age of 5 (previously 3) when a protective need has been assessed and day care is identified in the service plan as a needed resource for safety reasons; and

Intact families with an open case and whose child/children are 5 years of age (previously 3) and older, and whose parents are working outside the home or who are participating in employment training or educational programs outside the home that are approved by the Department and any other means of day care services/pre-school are not available or appropriate.

For post Intact Family Services families, in accordance to the Illinois Public Aid Code (Sec. 9A-11. Child Care) DHS shall provide day care services to families with children under the age of 5 for 6 months immediately after the child's intact case is closed by DCFS.



IV. INSTRUCTIONS

Please follow Procedures 302.330, Day Care Services to secure day care services provided by DCFS.

To secure day care services provided by DHS for families receiving Intact Family services, the Intact worker shall complete the CFS 2000-A, Intact Family Services Case - IDCFS/IDHS Child Care Services Referral form and, 45 days prior to the projected case closing date, submit the CFS 2000-A to the corresponding DHS office. The assigned DCFS or POS intact family services worker shall assist the family in completing the DHS IL444-3455i, Child Care Application.

It is not required for the child's parents to be working or be participating in Department approved employment, education or training programs in order to qualify for DHS provided day care. Additionally, families who have an open intact family services case are eligible to receive Early Intervention screening and other services that their families may be eligible for as provided by DHS.

V. NEW, REVISED AND/OR OBSOLETE FORMS

CFS 2000-A, Intact Family Services Case– IDCFS/IDHS Child Care Services Referral Form (New 7/2019)

CFS 2000, Day Care Service Eligibility Application (Rev 7/2019); and

CFS 2000, Day Care Service Eligibility Application Guidelines and Instructions (Rev 7/2019).

VI. QUESTIONS

Questions regarding this Policy Guide may be directed to the Office of Child and Family Policy at 217-524-1983 or via Outlook at DCFS.Policy. Non-Outlook users may e-mail questions to DCFS.Policy@illinois.gov.

VII. FILING INSTRUCTIONS

Please file this Policy Guide immediately following Procedures 302.330, Day Care Services.